

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF EGREMONT  
FINANCE COMMITTEE MINUTES  
24 JANUARY 2017**

**ATTENDING: MRS. L. ALLEN, MR. M. BANDZIERZ, MR. T. BERKEL, MR. R. NOVECK, Mr. E. SCARBRO**

**ABSENT: None**

**OTHERS ATTENDING: None**

- 1. MEETING CALLED TO ORDER AT: 4:04 PM o'clock, Chair Laura Allen presiding.**
- 2. APPROVAL OF MINUTES OF: January 10, 2017: Yes 5, No 0**
- 3. NOTICES:**
  - a. There will be an "Appointing Committee" meeting with Finance Committee representatives at 6:45 PM on 6 February 2017. Messers. Noveck and Bandzierz will act as the Committee's representatives.**
  - b. There are two candidates to be interviewed.**
- 4. HANDOUTS: Mrs. Allen distributed the minutes from the Southern Berkshire Regional School District.**
- 5. REVIEW OF DEPARTMENT EXPENDITURE AND REVENUE REPORTS:**
  - a. December 31, 2016 (Handed out at 1.10.17 meeting)**
- 6. Review 2017-2018 Budget Request Forms Received from 10<sup>th</sup>-24<sup>th</sup>**

**SEE SCHEDULE A ATTACHED**
- 7. BROADBAND: The Committee briefly discussed the confusion over recent flyers urging residents to pay for pre-hook up work by one vendor.**
- 8. COMPENSATION: No update.**
- 9. RESERVE FUND TRANSFER REQUESTS:**

<u>ACCOUNT NO.</u>	<u>NAME</u>	<u>AMOUNT REQUESTED</u>	<u>VOTED</u>
--------------------	-------------	-----------------------------	--------------

NONE

**10. OFFICIALS' ITEMS: None**

**11. CITIZENS' ITEMS: None**

**12. OTHER BUSINESS: None**

**13. Next Finance Committee meeting: 7 February 2017 at 4:00PM**

**14. There being no further business to come before the Committee,, the meeting was ADJOURNED: 5:05 PM o'clock.**

**Respectfully submitted,**

**Thomas Berkel, Secretary  
Egremont Finance Committee**

*These Minutes approved 7 February 2017; 5 Yes, 0 No*

**SCHEDULE A  
BUDGET REQUEST FORMS 2017**

**January 24, 2017**

<u>ACCOUNT NO.</u> <u>ACTION</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT REQUESTED</u>	
		\$	
<b>Debt Service Obligations</b>			
015710.925	Int on ST Debt	1.00	Yes 5-0
015710.928	Police Facility Loan	33,000.00	Yes 5-0
015710.929	Fire Truck Loan	62,340.00	Yes 5-0
015710.930	Backhoe	28,886.00	Yes 5-0
015710.927	Highway Truck (\$170,000)	Not yet borrowed	
<b>Buildings &amp; Grounds</b>			
015930.700	Building Improvements	70,800.00	HOLD
015192.700	Building Main General	16,680.00	Yes 5-0
015192.400	Building Main Utilities	37,300.00	Yes 5-0
015192.408	Cemetery Main	100.00	Yes 5-0
<b>French Park</b>			
015650.700	French Park Main	22,190.00	HOLD
015210.703	Police Bldg. Main	5,475.00	Yes 5-0
<b>Town Accountant</b>			
015135.400	Town Acct. Exp.	1,500.00	Yes 5-0
<b>Agricultural Comm</b>			
015172.700	Ag. Comm Exp	100.00	Yes 5-0
<b>Assessors</b>			
015141.700	Assessors' Exp	3,125.00	Yes 5-0
015141.902	Assessors' Cons	30,558.00	Yes 5-0
<b>Selectmen</b>			
015159.700	Audit	7,370.00	Yes 5-0
015220.711	BlackBoard Conn	2,250.00	Yes 5-0
015190.113	By Law Printing	250.00	Yes 5-0
015152.200	Drug&Alcohol Test	360.00	Yes 5-0
015155.014	Email Archiving	2,500.00	Yes 5-0
015122.704	GIS Program	4,300.00	Yes 5-0
015192.703	Group Purchasing	860.00	Yes 5-0
015155.012	High Speed Internet	2,500.00	Yes 5-0
015241.700	Inspectors' Exp	2,866.00	Yes 5-0
015519.700	Inspector of Animals	500.00	Yes 5-0
015161.702	Newsletter	3,000.00	Yes 5-0
015424.400	Public Lighting	5,500.00	Yes 5-0

<u>ACCOUNT NO.</u> <u>ACTION</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u> <u>REQUESTED</u>	
		\$	
015122.122	Sick Leave Byback	5,000.00	Yes 5-0
015192.405	Town Telephone	9,600.00	Yes 5-0
015122.703	Town Engineer	5,000.00	Yes 5-0
015155.700	Computer Exp	50,346.00	Yes 5-0
015145.115	Computer Adm Exp	6,200.00	Yes 5-0
015195.700	Town Report	500.00	Yes 5-0
<b>Legal Fees and Expenses</b>			
015151.700	Retainer (Fees)	14,000.00	Yes 5-0
015151.702	Legal Exp	2,000.00	Yes 5-0
015151.725	Litigation	5,000.00	Yes 5-0
<b>Board of Health</b>			
015511.700	BOH Exp	5,000.00	Yes 5-0
015511.118	Public Health Agent	8,000.00	Yes 5-0
<b>Cemetery</b>			
015491.700 0	Cemetery Exp&Projects	16,000.00	Yes 4-
<b>Town Clerk</b>			
015161.700	Town Clk Exp	7,550.00	HOLD
<b>E-911</b>			
015220.704	Required Sinage FHA	9,200.00	Yes 4-0
<b>Finance Committee</b>			
015131.700	FC Exp	400.00	Yes 4-0
015940.700	Reserve Fund	25,000.00	Yes 4-0
<b>Fire Department</b>			
015220.700	FD Exp	50,000.00	Yes 4-0
015220.702	Forest Fires	1,000.00	Yes 4-0
015220.120	Firefighter Stipend	26,500.00	Yes 4-0
<b>Historical Commission</b>			
015691.700	Expenses	1,650.00	Yes 4-0
015697.713	MACRS	4,000.00	Yes 4-0
015697.714	Book Restoration	2,000.00	Yes 4-0
<b>Sustainability Coordinator</b>			
015122.705	Expense	350.00	Yes 4-0

<u>ACCOUNT NO.</u> <u>ACTION</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u> <u>REQUESTED</u>	
		\$	
<b>Library</b>			
015610.700	Expense	12,625.00	Yes 4-0
015610.114	Substitute wages	1,104.00	Yes 4-0
<b>Compactor Operation</b>			
015433.114	TransStaSub wages	4,300.00	Yes 4-0
015433.700	Compactor Op	82,710.00	Yes 4-0
<b>Treasurer/Collector</b>			
015945.742	SocialSec/Medicare	15,000.00	Yes 4-0
015145.400	Expenses	11,495.00	Yes 4-0
015145.400*	Stipend (NEW)	1,000.00	Yes 4-0
015945.743	Unemployment Ins	10,000.00	Yes 4-0
<b>Zoning Board of Appeals</b>			
015176.700	Expense	100.00	Yes 4-0
<b>Insurance and Benefits</b>			
015945.744	Pension	156,380.00	Yes 4-0
015945.747	Longevity Pay	2,225.00	Yes 4-0
<b>Planning Board</b>			
015175.113	PB wages	400.00	Yes 5-0
015175.700	PB Expense	2,000.00	Yes 5-0
<b>Emergency Management</b>			
015220.117	EM Stipend	2,500.00	Yes 4-0
015220.707	EM Expense	1,600.00	Yes 4-0
<b>Highway Department</b>			
015422.700	Construction&Main	220,800.00	HOLD
015422.117	Collective Barg	151,169.41	Yes 4-0
015423.700	Snow & Ice Removal	70,000.00	Yes 4-0
015423.115	Snow&IceRemovalWages		
<b>Police Department</b>			
015210.119	Collective Barg	262,196.22	HOLD
015210.700	Chief Expenses	5,133.00	Yes 4-0
015210.701	Vehicle Expenses	16,330.00	Yes 4-0

015210.702 Department Expenses 10,880.00 Yes 4-0

<u>ACCOUNT NO.</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT REQUESTED</u>	
<u>ACTION</u>			
		\$	
<b>Water Department</b>			
615451.115	Water Wages	70,483.40	TBR
615451.200	Utilities	12,000.00	
615451.201	Audit	3,630.00	
615451.400	Office Expense	1,500.00	
615451.700	Water Expense	25,000.00	
615451.701	Water Line Repairs	25,000.00	ALL HOLD
615451.703	Insurance	17,680.00	
615451.825	Outflow Meter	0	
615451.900	Debt Service	104,350.00	
615451.825	Software fees	2,465.85	
	<b>TOTAL</b>	<b>\$262,109.25</b>	
	Less User Fees	210,000.00	
	Less Retained Earnings*	31,394.00	
	Taxpayer Subsidy	<u>20,715.25</u>	
		<b>\$262,109.25</b>	

\*Retained Earnings must be voted to be used toward 2018 budget

**FINANCE COMMITTEE MEETING 1/24/2017**

**CHARITABLE CONTRIBUTIONS REQUESTS (Not done on 10<sup>th</sup>)**

015599.215	Railroad Street Youth	1,500.00	Yes 5-0
015599.207	Elizabeth Freeman	500.00	Yes 5-0
015599.213	SBET	7,419.00	Yes 5-0
015599.201	Berkshire South	1,500 (?)	HOLD
015599.202	CHP	1,250.00	Yes 5-0
015599.200	Brien Center	2,203.00	Yes 5-0
015599.217	Housatonic Valley	250.00	Yes 5-0
015599.211	Literacy Network	400.00	Yes 5-0
015294.700	Tree Work	20,000.00	Yes 5-0
015543.751	Veterans Services	15,000.00	HOLD
015650.705	French Park Trails	1,000.00	Yes 5-0
015171.700	Consev. Com	1,945.00	Yes 5-0
015171.701	Consev. Com Agent	1,000.00	Yes 5-0
015655.824	Prospect Lake Friends*	5,000.00	Yes 4-0

\*Mrs. Allen Abstains in vote to avoid any conflict of interest.